Meeting commenced: 7:10pm
Attendance and Apologies read and accepted as per ‘Attendance Sheet’.
**Apologies:** Andrew Pettit, Louise Turmine, Jamie Patjl, Michelle Sommerville, Nicki Walpole, Natasha Bilton
Minutes of the previous meeting (7 MAY 2012) read and accepted.
Moved: Marie Norris
Seconded: Emma Rees

**Matters Arising from Previous Meeting (19 March 2012):**
**Joint Funding Grant** – cover for DOLA
Mr Graham reported that he is still awaiting a response from State government; it may be August or September before a decision is made.
**Matter open.**

**Disabled Parking** – signage/access issues
Some railing has now been installed, but signage is still to be painted and as yet no cover has been installed.
**Action item:** P&C to draft a letter along the lines of: “Thank you for the progress” and raise the issues still outstanding. Mr Graham suggested that parents who need to utilize this parking space might also write a letter with their concerns.
**Matter open.**

**P&C Uniform Room** – flashing
Available but not yet installed.
**Action item:** To be completed as soon as possible.
**Matter open.**

**Uniform** – review
**Action item:** Mr Graham to follow up with EPS web manager to include document/picture samples of current uniform and standards. Warren Spooner to contact Rebecca Freedman (the parent who volunteered to oversee committee) and arrange a date to meet; to report back at next P&C meeting.
**Matter open.**

**Playground cubby houses**
**Action item still pending:** Mr Graham has contacted Metrol (Jeff Lynch) but we need to provide specifications so a quotation can be drafted.
**Matter open.**

**Federation of P&C Awards** – ‘Highly Regarded Principal’
Applications close at the end of July.
**Action item:** Warren Spooner to complete 1000 word submission.
**Matter open.**
**Parking Permit**
Discussion surrounding ongoing issues of safety and space in and around EPS. Suggestions include Permit Scheme, expanding current carpark on Ian Street, install a boom gate, Kiss & Drop Zone off Bronwen Ave (bottom end of school grounds).
**Action item:** Mr Graham to follow up with DEC re proposed EPS Parking Permit Scheme for use of current carpark, also LMCC regarding Bronwen Ave access.
**Matter open.**

**Footpaths**
As above. Further discussion on the need for footpaths along Bronwen Ave for safe access for parents and students, especially in wet weather.
**Action item:** Follow up on contact with Local Riding Member and LMCC.
**Matter open.**

**Sporting House Colours**
Suggestion that students could somehow incorporate House Colours in their uniform for school sporting events (swimming/athletics carnivals).
**Action item:** to be included in discussions by Uniform Committee
**Matter open.**

**External Lighting at OOSH**
OOSH need to contribute/cover costs for same.
**Action item:** OOSH to get quotes for lighting for Mr Graham.
**Matter open.**

**School Swimming Carnival**
**Action item:** Sports coordinators to consider implementing short-distance events.
**Matter open.**

**REPORTS:**
**Correspondence** – (Tracey McDonald) – report attached and tabled
Moved: Emma Rees
Seconded: Louise Bradbury

**President** – (Warren Spooner) – report attached and tabled
Moved: Karen Taylor
Seconded: Stuart Horvath

**Treasurer** – (Sandra Elsworthy) – report attached and tabled
All accounts reconciled to MYOB to end April 2012.
Total Income and Total Expenditure Year to Date unavailable at this time.
Available funds at Bank total $77981.52
Moved: Tracey McDonald
Seconded: Marie Norris
**Canteen** – (Karen Taylor) – report attached and tabled

LMCC inspections on 20/06/12. Funds for the canteen down this quarter. Reconciliation Report and Balance Sheet to be provided at next meeting.

Moved: Marie Norris  
Seconded: Tracey McDonald

**Band** – (Stuart Horvath) – report attached and tabled. Financial report pending

Upcoming activities include Bandlink (20-21 June 2012), Winter Winds (24 June), and State Band Championships in July. Discussion has been held regarding proposed fundraising to cover costs of these events.

Moved: Terri Burke  
Seconded: Matthew Sommerville

**Fundraising** – Written report unavailable as Nicki Walpole is absent  
Sandra Elsworth provided verbal report: current fundraising slow for Fitness-a-thon, considering that it has been postponed.

**Action item:** Further collection dates to be arranged for 21, 22, 25, 26 June.

Moved: Emma Rees  
Seconded: Tracey McDonald

**School Watch** – Written report unavailable as Lisa Blackwell is absent

**Action item:** Item to be included in the EPS Newsletter re: School Security Contact Number.

**Grounds** – (Andrew Liewes) – report attached and tabled

Complete tasks include: Mondo grass planting, mulching, tree lopping, and COLA garden.

Ongoing tasks include: Sandpit in primary playground, pressure cleaning/painting of handball courts, covered walkway to P&C room.

Priority should be given to: G Block retaining wall, Rotunda garden, GAs to fill holes left by stump grinding.

**Action item:** Warren Spooner to contact Mark Suprano re: outstanding bill for work completed.

Moved: Emma Rees  
Seconded: Matthew Sommerville

**Principal's Report** – (Mr Graham) – report attached and tabled

**Congratulations Alex Clinton** – selected for National basketball championships. Out of Uniform day, 19/06/12 + P&C to contribute $100 towards proposed costs of $995 for Alex to attend.

**Semester 1 Reports** – Some interviews have been requested by teachers, parents have the opportunity to request same with Report Return slip (due back at school by end of this week).

**Starstruck** – EPS well represented again this year and by all accounts “Absolutely superb”. Thanks go to the teachers involved.

**Training Band** – first performance held on 4 June 2012. Excellent! Thanks to David Goeldner and Alice Tobey for their continued efforts with same, also for the support of the Army Band.
Library Air Conditioning – now 15 years old, needs replacing very soon. Sandra Elsworthy has obtained a “reasonable” quote from Phillip McCann (c.$5.5k). Request that P&C consider replacing with inverter A/C units.

**Power Problems** – have been corrected.

**Hall painting/refurb** – complete.

**Reconciliation Week** – being recognized this week at EPS, with workshops, and a celebration to be held on Friday (22 June).

**Kevin Rudd** – paid a visit to our school on 12 June, meeting with Year 6 and other students, and having a quick cuppa with P&C representatives.

**EPS Band** – attending Bandlink this coming Tuesday & Wednesday at The Con. Also representing the school at Winter Winds on Sunday 24 June.

**Parking** – new Drop Off Zone at Bronwen Avenue. Notice in newsletter regarding change of No Standing areas on Glad Gunson Drive (No. 77 – 79).

**Fitness-a-thon** – rescheduled to Wednesday 27 June (week 10).

Moved: Karen Taylor
Seconded: Matthew Sommerville

**General Business:**

**Air Conditioning for Library (Warren Spooner)**
Proposed that P&C provide funds to support replacements.

**Action item:** Two more quotes are needed.

**Motion:** that Our Town Air Conditioning will complete the work if other quotes are unsatisfactory. To be included in school newsletter and voted upon at next meeting (23/07/12).

Moved: Warren Spooner
Seconded: Sandra Elsworthy

**Website (Franck O’Connor)**
Discussion held whether EPS website could be kept current (e.g. School calendar/Term Planner, excursion permission notes, canteen menu, uniform images and information, P&C/Band Minutes) as many items are out of date.

**Action item:** Mr Graham to follow up with Margaret White.

**Matter open.**

**Disabled toilet (Jo Turner)**
Query whether items can be refrained from being stored in there, have door unlocked for access, and check on reported lighting and flooding issues.

**Action item:** Mr Graham to have GAs look at it.

**Matter open.**

**P&C room gutters (Sandra Elsworthy)**
Overflowing, risking damage to P&C items stored within.

**Action item:** Matthew Sommerville to investigate.

**Matter open.**

**Uniform Shop (Jo D’Amore-Romani)**
Query about how new hours are working, following complaints to office. One of the volunteer operators is currently ‘out of action’ (new baby).
**Action item:** Order form to be included on EPS website. Positive suggestions to be requested – and volunteers gratefully accepted.

**Matter open.**

**Excursion Notes** (Jo D’Amore-Romani)
Following problems with transport to Army Band workshop (bus mysteriously cancelled), suggestion that permission notes be changed to include option for private parental transport in case of emergency.

**Action item:** Notes to include Yes/No option. And a Notice to be included in EPS newsletter requesting any parent willing/available to provide private transport for any sport, excursion, etc, to present license and rego papers to school office to be copied and kept on file.

**Matter open.**

**Primary Ethics** (Jo Turner)
Two new teachers trained and available to help roll out new curriculum from Term 3. It is proposed that students in Years 3 & 4 can now be offered Ethics as an alternative to Scripture.

**Action item:** Mr Graham to meet with EPS Primary Ethics Coordinator Louise Turmine, and have note prepared and sent home before Semester 2 classes begin. Notice to be placed in newsletter informing parents of availability of classes for students ‘opting out’ of Scripture.

**Matter open.**

**Band** (Stuart Horvath)
Request that P&C consider supporting costs of attending NSW Band Championships in Sydney on 28 July 2012 (eg: bus fees, c.$836).

**Motion:** That P&C support EPS Bands up to the sum of $1000.

Moved: Stuart Horvath
Seconded: Marie Norris
Passed.

**Action item:** Sandra Elsworth to get pricing for coach transport.

**Matter open.**

**Presentation Day** (Jo D’Amore-Romani)
Question surrounding whether EPS Band “Musician of the Year” be recognized at annual Presentation Day, with possible sponsor for the Award.

**Action item:** Itinerary and venue need to be reviewed.

**Matter open.**

**Relief Teachers** (Jo D’Amore-Romani)
Query regarding Band parents paying for casual teachers to cover David Goeldner (4G) and Alice Tobey (4T) when they attend Band excursions and events. Mr Graham outlined an arrangement that the school contributes $5000 for 3 years (ending 2013) towards Band events; however the cost for the relief teachers is the responsibility of the Band budget.

Meeting concluded: 9:33pm
Next meeting: Monthly Meeting – Eleebana School staff room
               Monday, 23 July 2012 – 19:00hrs