Meeting commenced: 7:05pm (Chaired by President, Warren Spooner)
Attendance and Apologies read and accepted as per ‘Attendance Sheet’.
Apologies: Max Broadbent, Michelle Sommerville, Tracey McDonald and Donna Jones
Minutes of the previous MONTHLY meeting (20 AUGUST 2012) read and accepted.

Moved: Marie Norris
Seconded: Matthew Sommerville

Matters Arising from Previous Meeting (20 August 2012):
Joint Funding Grant –
Mr. Graham has received a response from the State Government. The Eleebana Public School has been unsuccessful with its application as there is no funding available for the project. Consideration for the project may be considered by the State Government should future funding become available. This may include reimbursement of the project costs if the P&C complete the construction of the DOLA.
Matter closed.

Disabled Parking – signage/access issues
Some railing has now been installed, but signage is still to be painted and as yet no cover has been installed.
Action item: Jo Turner has drafted a letter obo EPS P&C to the contractor to acknowledge work that has been completed, but to indicate there are still some matters outstanding. Letter to be sent to the contractor.
Matter open.

P&C Uniform Room
Work to be completed re: window surrounds
Action item: To be completed at the next working bee (if time permits) on 14/10/2012.
Matter open.

Uniform
Action item: Mr. Graham to follow up with EPS web manager to include document/picture samples of current uniform and standards. Warren Spooner to contact Rebecca FREEDMAN (Uniform committee) and arrange a date to meet; to report back at next P&C meeting.
Draft survey completed by Jamie Pajtl. Final survey to be completed.
Matter open.
**Playground cubby houses**  
**Action item:** Mr. Graham has contacted Metrol (Matthew Lynch). Materials have been ordered and delivery expected soon. Construction of cubby houses to be completed sometime this year.  
**Matter open.**

**Parking Permit**  
Discussion surrounding ongoing issues of safety and space in and around EPS. Suggestions include Permit Scheme, expanding current car park on Ian Street; install a boom gate; Kiss and Drop Zone off Bronwen Ave (bottom end of school grounds).  
Signs installed.  
**Action item:** Painting to be completed (under funding from LMCC).  
**Action item:** Mr. Graham to contact Mr. Bosen (DET) regarding inspection of the school for other suitable parking areas.  
**Matter open.**

**Footpaths**  
Need for footpaths along Bronwyn Ave, especially during inclement weather to allow access for EPS parents. Contact has been made with Local Riding Member (Kay Fraser) who has inspected the site and is organising a meeting for council officers to write submission for footpaths and for the 'Kiss and Drop off Zone’ outside Bronwen Avenue gate.  
**Matter open.**

**External Lighting at OOSH**  
OOSH need to contribute/cover costs for same.  
**Action item:** OOSH to get quotes for lighting. Mr. Graham spoke with OOSH – Nathan Langham undertaking quote.  
**Matter open.**

**Marie Norris** – Garden mulch  
Some consideration for more woodchip/garden mulch to be sourced. Mr Graham has spoken to EPS GA (Scott) and some mulch was delivered.  
**Matter closed.**

**Ian Graham** – Student Support (EPS P&C funding)  
Request for P&C to provide a $100 cheque to Callam Lang, at EPS Assembly on Thursday, 23/08/12, who has been selected as a member of the NSWPSSA Cross Country team to compete at the National Championships (this in line with current funding guidelines for students selected in PSSA teams/programs). Cheque was drawn and presented to Lang family on 23.08.12.  
**Matter closed.**

**Jacqueline Bell** – Spotlight  
Issue of being unable to order items (Spotlight costumes at reduced cost) from overseas through the EPS. Some suggestion it was an issue with GST or with DET Procurement guidelines. Mr. Graham has spoken with DET auditors regarding the issue.
No purchases from overseas companies or payment in overseas currency can be done. We can only deal with Australian based companies with an ABN.

Matter closed.

Jo Turner obo (Jo D’Amore-Romani) – Band fundraising activities
Request by Band Committee to have lamington stall and also chocolate sales on Local Council Election Day in September 2012. Suggestion by P&C to have Spotlight raffle ticket sales in conjunction with EPS Band fundraising sales. Mr. Spooner spoke with Band Committee. Ticket sales conducted with some very pleasing fundraising results.

Rodney James (‘INSANE Signs and Print) – presentation of services available (parent of student at EPS)
Overview of product range and assistance to provide screen print banners that may assist with events like Spotlight. P&C member Natasha Bilton attended ‘Insane’ business premises and inspected products and arrangements have been made to have some items supplied for this year’s Spring Fair. A huge thank you to Mr James and his business for the supply of stage props for Spotlight.

REPORTS:
Correspondence – (Warren Spooner obo Tracey McDonald) – report attached and tabled.
Moved: 
Seconded: 

President – (Warren Spooner) – report attached and tabled.
Moved: Matthew Sommerville
Seconded: Jo Turner

Treasurer – (Sandra Elworthy) – no report. Ongoing issues with MYOB being resolved by Jamie Pajtl. Financial position will be reported at October 2012 meeting.
Moved: 
Seconded: 

Canteen – (Karen Taylor) – report attached and tabled
Moved: Barbara Tilley
Seconded: Natasha Bilton

Band – no representatives or financial report.
**Fundraising** – (Nicki Walpole) – report attached and tabled  
Moved: Jamie Pajtl  
Seconded: Karen Taylor

**School Watch** – no representative or report

**Grounds** – no representative or report

**Principals Report** – (Mr. Graham) – report attached and tabled  
Moved: Tracey McDonald  
Seconded: Marie Norris

**General Business:**  
**Parking on School Disco nights** (Franck O’Connor)  
Question about how it was perceived by Mr Graham – reported few incidents and pleased with behavior of parents.

**DOLA** (Warren Spooner)  
With a lack of funding support by State Government, consideration to be given to EPS P&C funding the project instead. The current quote is $39,000 (without furniture) for the structure.  
**Action item:** Mr. Graham to speak with Mr. Bosen (DET) regarding building protocols to be followed if the DOLA is constructed.

**MOTION:** (Louise Bradbury)  
“The EPS P&C to provide funding for the construction of the DOLA, including the purchase of tables and chairs”.

Seconded: Matthew Sommerville.  
To be voted on at the October 2012 meeting.

**Action item:** Item to be included in next EPS newsletter to inform the community about the Motion and building project. Mr. Spooner to arrange.

**Working Bee** (Warren Spooner)  
Next date will be Sunday, 14/10/2012. Work to include clean up of the school grounds in preparation for the Spring Fair.  
**Action item:** Item to be included in next EPS newsletter about the next working bee.
**World of Maths** (Sandra Elsworth)
External group of presenters who conduct a day long maths activity (circuit learning) service in the EPS. Question about this being conducted by EPS teaching staff instead.

Mr. Graham confirmed his support for the program in its current format and by the external provider. Learning and program is aligned to request by school community to 2011 School Improvement Plan outcomes. The current program provides a professional level of instruction and supply of materials that has proven to be a successful way of engaging students.

**Interactive Whiteboard / EPS funding support** (Louise Bradbury)
Projected student enrolments at EPS in 2013 indicate 550 students. There will be a need for another interactive whiteboard in a new classroom.

**MOTION:** “EPS P&C provide funding for the purchase of one new interactive whiteboard for installation in the anticipated new classroom to meet the increasing student enrolments in 2013”.

To be voted on at the October 2012 meeting.

**Action item:** Item to be included in next EPS newsletter to inform the community about the Motion and building project. Mr Spooner to arrange.

**Members present attended interactive classroom for a presentation by Mr. Lewis and Mr. Graham regarding the 2012 NAPLAN results.**

**Meeting concluded:** 8:55pm

**Next meeting:** Monthly Meeting –
Eleebana School staff room

**Monday, 22nd October 2012**
7pm