Meeting commenced: 7pm
Attendance and Apologies read and accepted as per ‘Attendance Sheet’.  
Apologies: Max Broadbent, Michelle Sommerville, Natasha Bilton, Jamie Pajtl, Maureen Hayes, Barbara Tilley and Bronwyn Faber
Minutes of the previous MONTHLY meeting (19 MARCH 2012) read and accepted.

Moved: Nicki Walpole
Seconded: Emma Rees

Matters Arising from Previous Meeting (19 March 2012):
Joint Funding Grant –
To erect some covers over outdoor areas now known as DOLA (Designated Outdoor Learning Area). Mr Graham has completed a funding grant application (to the value of $100k). It is currently being supported by MP for Charlestown, Andrew CORNWELL and DET representatives. It is with the Minister for a decision.
Matter open.

Disabled Parking – signage/access issues
Has been built near the existing staff car park entrance off Ian Street. The school has been successful in obtaining a fully DET funded reconfiguration for the parking. A member of the community has raised some concerns about the work (not to standard – gutter lip/access). The original plans also included a covered/roof, however now a railing may be installed. Further discussion has taken place with DET. The contractor has been contacted and the railing is to be upgraded to include a lower level barrier; covered area to be installed and appropriate signage to be completed.
Matter open.

P&C Uniform Room
Work to be completed re: flashing
Action item: To be completed by Mr Jacobs at the next working bee.
Matter open.

(Jo Turner) – Uniform
Asked about the status of the current school uniform review. Mr Graham informed the meeting that the samples have been sent back to the supplier as they had requested payment if we kept the samples for any further time. Current issues identified with the uniform include: introducing long pants for girls; introducing white socks instead of the current blue type for girls; introducing new type of socks for boys.
In 2012 it is anticipated we will form a new committee to address the school uniform issues.
**Action item:** Mr Graham has included a document/picture samples of current uniform and standards. Further work to be done in 2012 re: this uniform issue. Uniform committee meeting to be convened including Rebecca FREEDMAN (Uniform committee).

**Matter open.**

(Jacqueline Bell) – **Playground cubby houses**

Enquiries made with ‘Mens Shed’ locations to ascertain if they could construct the cubby houses (Windale, Belmont and Swansea). Unable to assist at this time.

Mr Bell (Jacqueline’s father) building 2x new cubby houses.

Enquiries with Mac’s Timber were: $430 for cladding model; $275 for basic model/frame.

Suggestion that a special working bee could involve painting the new cubby houses.

**Action item:** Mr Graham has contacted Metrol (Jeff Lynch) but we need to provide specifications so a quotation can be drafted.

**Matter open.**

(Warren Spooner) – **Federation of P&C Awards** – nomination of Mr Ian Graham for ‘Highly Regarded Principal’. Applications close at the end of July 2012 (1000 word submission).

Seconded by Sandra Elsworthy

**CARRIED** (show of hands). Submission yet to be completed. Mr Spooner following up.

**Matter open.**

**Canteen – coin counting machine**

**Action item:** Obtain some more details regarding the type of coin counting machines available and a price list.

**Matter closed.**

Notice of **upcoming fundraising activities** (Mothers Day activities/stall and Entertainment Books)

Items to be included in EPS newsletter advertising fundraising meeting on 28/03/12 (2pm-3pm).

**Matter closed.**

**School Lawn mower** – current one is due for more repairs (currently anticipated repair costs will be @ $2k). A quote has been obtained from Parsons = $4,800). Request to the P&C to fund a replacement.

Other quotes have been obtained and thanks to a parent of the school, Mr. Streeter.

**(Jo Turner) Parking Permit**

Overview and handouts for ‘EPS Parking Permit’. Scheme involves parents with justified reasons to be issued with a permit to use school car parking area.

**Action item:** DET yet to be consulted re: validation of the scheme.
(Mark Streeter) Footpaths
Need for footpaths along Bronwyn Ave, especially during inclement weather to allow access for EPS parents.
Action item: Contact to be made with Local Riding Member to raise issue and have it communicated to local council for consideration.

REPORTS:
Correspondence – (Tracey McDonald) – report attached and tabled.
Moved: Nicki Walpole
Seconded: Maree Norris

President – (Warren Spooner) – report attached and tabled
Moved: Karen Taylor
Seconded: Emma Rees

Treasurer – (Sandra Elsworthy) – report attached and tabled
All accounts reconciled to MYOB to the 31/03/2012
Total Income Year to Date of $3917.81 and Total Expenses Year to Date of $6859.48
Operating profit of $2941.67DR. This is due to purchases made in March for the Mothers Day Stall. Available funds at Bank total $76168.43
Moved: Franck O’Connor
Seconded: Louise Bradbury

Canteen – (Karen Taylor) – report attached and tabled
All accounts for Canteen have not yet been reconciled to MYOB – Reconciliation Report and Balance Sheet will be provided at next meeting.
Moved: Andrew Liewes
Seconded: Emma Rees

Band – (Stuart Horvarth) – verbal report
No financial report given.
Band meeting held previous week and was well attended – minutes to be sent out.
Competency and Reward Scheme being introduced for the EPS Band.
Anzac day performance delivered by Alexandra Elsworthy.
Moved: Jo Turner
Seconded: Anne Carey
**Fundraising** – (Nicki Walpole) – report attached and tabled
Need for old suitable equipment re: obstacle course for Fitness-A-Thon

**Action item:** Item to be included in EPS newsletter.
Moved: Andrew Liewes
Seconded: Karen Taylor

**School Watch** – Lisa Blackwell
Flyer re: membership/volunteers to join EPS School Watch being drafted and will be sent out with EPS Newsletter.

Items of interest include youths on school grounds Friday/Saturday nights between 8.30pm and 10.30pm; glass debris located in the grounds believed to be as a result of this activity.

**Action item:** Item to be included in the EPS Newsletter re: School Security Contact Number.
Moved: Andrew Liewes
Seconded: Franck O’Connor

**Grounds** – (Andrew Liewes) – verbal report
General discussion about next working bee/activities to be undertaken; this including the large amount of mulch in the grounds.

**Action item:** Sandra Elsworthy to contact Mark Johnson and obtain a quote re: movement of mulch.

**Action item:** Warren Spooner to contact Mark Suprano re: outstanding bill for work completed.

Discussion about the current school mulcher and details of possible replacement unit discussed.

Reminder that if work is being conducted on school grounds that the area needs to be roped off/identified to prevent students from entering the area

Opportunities do exist to utilize the EPS ‘E Team’ with the assistance of suitable volunteers.

Moved: Matthew Sommerville
Seconded: Nicki Walpole

**Principals Report** – (Mr Graham)
**NSW Public School Parent of the Year nominations** – include Nicki Walpole; Michelle Sommerville; Felicity Jackson; Tracey Morrish and Narelle Busteed.

**NAPLAN** – week 4 of Term 2 for Year 3 and 5 students. Results will be available in September 2012.
2012 Annual School Report surveys – topics include School Management and Practice Term 2; KLA in Term 3 (early). Need to get high response rate back to inform 2013 planning.

Year 6 Canberra excursion – this week

Term 2 Working Bee – Sunday 20 May.

Tree Hazard Reduction – now complete according to arborist report.

Joint Funding Grant – support received from Member for Charlestown, Andrew Cornwell.

Semester One Student reports – will come home Monday Week 9 – allowing two weeks for staff/parents to schedule interviews where required.

‘Every Student, Every School’ Program – a change in focus and approach for students with support needs. Relies more on teacher professional learning than teacher’s aid assistance. How this will affect EPS will be known in the near future and parents of the school will included in discussions.

Students – sporting success: Hunter region reps at State level include – Demi Motum (hockey); Erin Pettit (swimming); Luke McLachlan (soccer). Callum Lang, Mathew Burton, Kaithryn Klein, Holly Spooner, Jessica van Braam – all going to Zone Cross Country.

Fitness-A-Thon – Tuesday, 5 June 2012 (Week 7).

Works/trip hazards – identification of locations. Where necessary some replacement of surfaces will occur.

Thank you and acknowledgements – Andrew Liewes and Maree Norris for work on gardens and school grounds.

School Lawn mower – current one is due for more repairs (currently anticipated repair costs will be @ $2k). A quote has been obtained from Newcastle Chainsaws and mowers. Request to the P&C to fund a replacement.

Moved: Matthew Sommerville
Seconded: Maree Norris
General Business:
( Jo Turner obo Maureen Hayes) – sporting house colours for events
   To assist with sporting events, have students in house colours
   **Action item:** Uniform Committee to discuss.

( Jo Turner) – photographing of children
   Discussion about newspaper article and questions about the protocols for allowing people to take photographs on school grounds. Mr Graham reinforced EPS doesn’t have any issues and that there are rules regarding the taking of and use of the photographs, i.e. educational activities or not; parent taking photos of their own children but includes other students.

( Jo Turner) – Term Planner
   Request to have matters reviewed to ensure events/dates are recorded correctly.
   **Action item:** Mr Graham to raise at communications meeting.

( Andrew Liewes) – OOSH & Lighting
   Noticed there are some areas not covered by external lighting/possible hazard areas.
   **Action item:** Mr Graham to speak with OOSH representatives re: installation of suitable lighting.

( Jacqueline BELL) – homework
   Issue of homework scheduling
   Action item: Jacqui Bell to speak with individual teacher.

( Jacqueline BELL) – school swimming carnival
   Consideration for events over short distances to increase student participation.
   **Action item:** Mr Graham to discuss with Mr May (Sports Organiser)

**Meeting concluded:** 9:20pm

**Next meeting:** Monthly Meeting –
   Eleebana School staff room
   Monday, 18th June 2012
   19:00hrs