Meeting commenced: 6.35pm (Chaired by President Robyn Tooze)
Attendance and Apologies read and accepted as per ‘Attendance Sheet’.
Apologies: Max Broadben, Andrew Cornwall

Minutes of the previous MONTHLY meeting 17th August 2015 read and accepted.
Passed: Maria Grew
Seconded: Alex McCoy

Matters Arising from Previous Meeting (17th August, 2015):

Uniform Availability Online
Leah Morgan confirmed that training has already taken place with Sue Norris, Alex McCoy and Leah. Leah is trying to gain access to wifi. Support is necessary from the volunteers in the Uniform Shop, in order for the online process to be successful.
Matter Open.

Canteen Volunteers
Leah Morgan explained that the new bell times are not helping with volunteers as they have to wait around for recess service. It was proposed therefore that no hot, cold or frozen foods be available for recess orders. Recess orders will be delivered with lunch orders so children can keep them in their bags for later. The canteen will however be open for over the counter sales on Fridays only and drinks and frozen items will be available for recess on Fridays.
Matter Open.

Infants Play Equipment
Maria Grew will obtain a firm quote from Bunnings in Boolaroo for playground equipment. Carl Leonard is also acquiring alternative quotes.
Matter Open

REPORTS:

Correspondence: - (Alex McCoy) verbal
Corporate support letters have been sent out and thank you letters to sponsors for the Spring Fair will be sent out as soon as possible.

President – (Robyn Tooze) – report attached and tabled.
Robyn thanked everyone for their help with the Spring Fair especially Sandra Elsworth, Maria Grew and Rodney James.
Moved: Maria Grew
Seconded: Leah Morgan
Treasurer – (Sandra Elsworth) – report attached and tabled.  
All accounts for the general EPS P&C have been reconciled to MYOB.  This leaves a balance of $74,721.70 for August 2015.
All accounts for the general EPS P&C have been reconciled to MYOB.  This leaves a balance of $52,329.33 for September 2015.
The Canteen accounts have yet to be reconciled.
Moved: Jamie Pajtl
Seconded: Maria Grew

Canteen – (Leah Morgan) – report attached and tabled.
Moved: Jamie Pajtl
Seconded: Katherine Deer

Band – (no report)
Sandra Elsworth mentioned that Succession Night was very successful and the raffle held on the night raised $454.
Moved: Maria Grew
Seconded: Katherine Deer

School Watch: - (Max Broadbent) – no report.

Fundraising – (Alex McCoy) – verbal report.
Moved: Leah Morgan
Seconded: Marie Norris

Grounds: - (Marie Norris) – no report.

Principals Report - (Mrs. Josie Bailey) - report attached and tabled.
Mrs. Bailey thanked everyone for an awesome Spring Fair. Both Bandfest and Grandfriends Day were very successful. The library has been fitted out and is currently being re-shelved.
The next P&C Meeting will be held in the library.
Moved: Maria Grew
Seconded: Sandra Elsworth

GENERAL BUSINESS:

Spring Fair
Josie Bailey suggested that the top playground have more supervision at next year’s Spring Fair to prevent older kids from jumping queues.
Extra cleaners should also be organised a week before the Spring Fair to ensure all bins are emptied beforehand.

Carols
The band are organising for Christmas Carols to take place on 11 December.
Action: Band
Online Canteen
Leah Morgan is in the process of setting up the technology for the Online Canteen. She has donated a laptop and the next step is to get Microsoft Office or Office 365 and a printer.
Access to the school’s wifi also needs to be solved.
Action: Leah Morgan

Meeting concluded: 8.20pm

Next meeting: Monthly Meeting
Eleebana School Staff Room
Monday, 16th November at 6.30pm