Eleebana Public School Concert Band
(Training, Intermediate, Senior & Jazz Bands)
Coordinated by the P&C Band Subcommittee.

General Meeting Minutes
[Version 2]
May 13, 2013

Meeting Opened
6.05pm

Chaired By
Stuart Horvath, Band Convenor

Present
Khaalyd Brown, Anne Carey, Mrs Brodie Cashmere, Craig Cutler, Jo D’Amore-Romani, Gauri Deshpande, David Goeldner, Karen Harris (Broadhurst), Susanne Head, Stuart Horvath, Tanya Lehman, Michele Loughlin, Carolyn Matthews, Renée Nicholas, Maria Richey & Derek van Braam.

Apologies from
Katherine Deer, Sandra Elsworthy, Felicity Jackson & Monique Pritchard.

Purpose of Meeting
Present and endorse last general meeting minutes (17 December 2012), discuss actions, present and endorse Band Financials, discuss Future Band events, Fundraising & the Band Storeroom.

Previous Minutes
A motion to accept the Minutes of March 11 2013 as read was carried.
Moved by Derek van Braam and seconded by Khaalyd Brown.

Actions Completed from previous minutes

<table>
<thead>
<tr>
<th>Action</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welcome BBQ 01</td>
<td>Derek will ask Michelle regarding sausages. ✔</td>
</tr>
<tr>
<td>Financials</td>
<td>Derek will make the Welcome BBQ an opportunity, rather than a fundraiser that we regularly rely on in future budgets. ✔</td>
</tr>
<tr>
<td>Musicianship Syllabus 01</td>
<td>Mr Goeldner will distribute Syllabuses to tutors for Term 2 for Training Band. ✔ Musicanship Syllabus for TB has been distributed and IB syllabus to go out shortly.</td>
</tr>
<tr>
<td>Fundraising</td>
<td>Michele, pending P&amp;C approval, will request corporate sponsorship in the newsletter and approach local business. ✔ Yes to P&amp;C approval. Seek sponsorship for 83 jackets for EPS. (Needs band booklet and the letter.)</td>
</tr>
<tr>
<td>Rehearsals IB 01</td>
<td>Mr Goeldner would like another parent to assist the IB with setup, moving tables and chairs etc. ✔ Drums are being stored in the library thanks to Mrs Forbes allowing this. Katherine Deer is coming in to assist but Mr Goeldner still would like another helper.</td>
</tr>
<tr>
<td>School Disco</td>
<td>Khaalyd will check with Michelle regarding drinks and snack, and if we have enough volunteers for the night. ✓</td>
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<tr>
<td>School Disco</td>
<td>Katherine will help to collect money at the door with teachers. ✓</td>
</tr>
<tr>
<td>Anzac Day</td>
<td>Mr Goeldner to arrange student/s to play bugle piece. ✓ This was very successful. The band did a great job of playing the National Anthem and the band received a lot of praise from the grandparents who attended the day. Grandparents donated very generously.</td>
</tr>
<tr>
<td>Grandparents Day</td>
<td>Katherine will arrange a Money Tree with $50 of scratchies as a raffle ticket prize. ✓</td>
</tr>
<tr>
<td>Grandparents Day</td>
<td>Michele Loughlin offered to come in on Tuesday to help. ✓</td>
</tr>
<tr>
<td>Grandparents Day</td>
<td>Khaalyd will make morning tea ✓</td>
</tr>
<tr>
<td>TB’s Performance</td>
<td>Mr Goeldner is to decide on the date for TB’s first performance. It will be from 2pm and the IB will perform as well. ✓ June 17</td>
</tr>
<tr>
<td>Succession</td>
<td>Mr Goeldner to find out if we can keep money raised from ticket sales ✓ Yes we can keep ticket sales, and it is still to be decided if we split the proceeds with another involved party if they help organise it.</td>
</tr>
<tr>
<td>Succession</td>
<td>Stuart will raise the issue of possible corporate sponsorship at the P&amp;C Meeting. (Template letter for requesting corporate sponsorship?) ✓ Yes this was approved by the P&amp;C.</td>
</tr>
<tr>
<td>30 Year Anniversary</td>
<td>Stuart will talk to Mrs Bear for advice and see if she has any photos. ✓</td>
</tr>
<tr>
<td>30 Year Anniversary</td>
<td>Michele will get costings for electronic and hard copy book. ✓</td>
</tr>
<tr>
<td>30 Year Anniversary</td>
<td>Jo will get costings for a professional recording. ✓</td>
</tr>
</tbody>
</table>

Please Note: Uncompleted Actions from previous minutes have been relocated below.

**Band Financials presented by Derek Van Braam**

![Monthly Statement Ending 31st of March](image)

A motion to accept ‘The Monthly Statement Ending 31st of March 2013’ was was carried. Moved by Susanne Head and seconded by Khaalyd Brown.

- Derek will check if there are still outstanding invoices from 2012.
- David, in early April will double check that we have paid all outstanding invoices to Muso’s Corner.

**Fund Raising Report presented by Jo D’Amore Romani**

![Fundraising Report - MAY.pdf](image)

- Michele, will request corporate sponsorship in the newsletter and approach local business. (for Band Jackets)
Upcoming Events Discussed

REHEARSALS
☐ Khaalyd to email list of TB band pieces. Importance of practise routines.
☐ Khaalyd to request 2 parent helpers for IB morning rehearsals. + Prompt arrival.

May 21 - GUEST CONDUCTOR John Kellaway, Senior Band, 9-11am
There will be no morning rehearsal.
☐ Khaalyd will make morning tea

May 22 - INSTRUMENT & UNIFORM AUDIT
Gary Clare will come in to do instrument repairs.
☐ Khaalyd to email parents.

May 28 - GUEST CONDUCTOR John Kellaway, Intermediate Band
☐ Khaalyd will make morning tea

June 01 - FUNDRAISING at Newcastle Jockey Club
☐ Khaalyd to seek volunteer to fundraise at the Newcastle Jockey Club.
☐ Jo will ask for 20 tickets.

June 03 - Next BAND MEETING, 6pm

June 15 - BUNNINGS BBQ FUNDRAISER
☐ Khaalyd to inform children they will have the opportunity to play their instrument at the Bunnings BBQ.
☐ Wear EPS Concert Band jackets
☐ $500 budgeted and a $200 float is available if needed. Need 400-600 sausages.
☐ Jo will ask Mat if the P&C has any trays that we could use on the day.
☐ Khaalyd to email roster with alternating 2 hour blocks, plus people help setup & pack up.

June 17 - TRAINING BAND’S FIRST PERFORMANCE

June 18 & 19 - ‘new dates’ for BANDLINK

June 23 - WINTER WINDS

July 26 - SUCCESSION
Jill Hall has kindly donated $500 for the use for the Hunter School of Performing Arts Hall.
☐ Send Jill Hall an invitation.
☐ Derek to provide Jill Hall with our banking details.
☐ We can use Jill Hall’s facilities to make the invitations
☐ Mr Goeldner looking at ticketing.
☐ Jo will contact Alison Lobb regarding canteen rules.
☐ Jo will investigate if TAFE students may be able to assist us with the canteen.

29 July - 2 August - EDUCATION WEEK - CHARLESTOWN SQUARE PERFORMANCE
☐ Jo to ‘investigate’ with Charlestown Square if we could do a performance during Education Week & possibly at Christmas.
September 14 – ELECTION DAY FUNDRAISER
☐ Confirm how long Valentine Lions club will be here for. (Can we do breakfast?)
☐ Stuart will discuss with Mr Graham the possibility of Insane Signs creating sign for Election Day.

November 25 – new date for SOLO NIGHT
☐ Stuart will confirm Belmont 16 foot sailing club from fundraising notes.

30 Year Anniversary, Photo Books & CD Recording (Michelle & Jo)
We discussed options and decide on creating our own memorabilia book, where we can print a 30 page book for $11.95/book. Some of these books could be sold to offset the cost.
☐ Khaalyd will talk to Philippa
☐ Mrs Evans will put out a notice on the internet.
☐ Kim Pink is willing to assist us with this in early Term 4. He will need one terms notice and we will need to pay for his release (approx $400).
☐ Khaalyd to email parents who may be keen to form a committee to put this together.

TBA – Term 4 Disco
☐ Mr Goeldner to check if armbands can be sold for band fundraising.

TBA – State Band Championships
☐ Mr Goeldner to provide more details at the next meeting

TBA – Dubbo Tour (Mr Goeldner) ‘Preliminary’ itinerary discussed

☐ David to re-cost itinerary with just one bus and minimum 40 children.
☐ Khaalyd to email parents to find out how many students will be able to go.

TBA – 2014 Term 1 – MOVIE NIGHT
☐ Plan a movie night or similar in Term 1, 2014 to encourage students to stay in the band.

Band Storeroom
A lot of effort is going into reorganising and tidying up the filing of the band music. Khaalyd would like to thank everybody who helped with the large amount of photocopying.
☐ Mr Goeldner will check that wooden shelving is covered by insurance. (The band storeroom was recently flooded and the shelving is mouldy.)

Communication Issues
☐ Mr Goeldner will seek permission from parents to place photos on the web.
☐ Khaalyd to request volunteer to fundraise at Woolworths.
☐ Anna to send Minutes to the band executive for review before they go on the website.
☐ Khaalyd to send out links for band information on school website.

Next meeting to be held
June 03, 6pm

Meeting closed:
8:30pm